

**Minutes of the Extraordinary Meeting
of Shellharbour City Council
held at the Council Chambers, Council Administration Centre
Shellharbour City Centre
on Tuesday 26 September 2017 commencing at 6.30 pm**

Present

Councillor	N Cattell
Councillor	M Hamilton
Councillor	K Marsh
Councillor	P Moran
Councillor	J Murray
Councillor	R Petreski
Councillor	M Saliba

In attendance

General Manager	C McIntyre
Director Council Sustainability	M Youell
Director Community and Customers	M Boxall
Director Amenity and Assets	B Stewart
Executive Manager / Public Officer	F Lepouras
Chief Financial Officer	G Grantham
Group Manager City Planning	G Hoynes
Group Manager Design	M Boenisch
Group Manager Business Technology & Customer Services	M Chiodo
Media Officer	K Wells
Senior Executive Assistant	L Davey
Councillor Support Officer (Minute Taker)	J Frasca

1. Acknowledgement to Country

Shellharbour City Council acknowledges the Traditional Owners and Custodians of the Land on which we are meeting and pays its respects to Elders past and present.

Webcasting and Emergency Plan Statement

The General Manager read the usual advice regarding the webcasting of the meetings of the Council and the emergency plan for Council Meetings.

2. Apologies / Leave of Absence

Extraordinary Council Meeting

Nil.

3. Oath / Affirmation of Office by Councillors

All Councillors stood and took the Oath or Affirmation of Office as a councillor and signed a declaration for Council's records.

4. Declarations of Interest

Nil.

5. Reports

Note: The Addresses to Council Forum was held prior to the Council Meeting from 4.30pm to 5.30pm.

Agenda Item No & Title	Page Ref	Name
5.1 Method of the Election of Mayor	4	Alex MacLeod

5.1 Method of the Election of Mayor (10921644)

237 RESOLVED: Murray/Saliba

1. That written nominations be called for the Office of Mayor for the two year period September 2017 – September 2019

2. That the method of election of Mayor be by a show of hands.
3. That thereafter, Council proceed with the election of Mayor

CARRIED UNANIMOUSLY

Nominations

The Executive Manager / Public Officer read out the nominations for Mayor in the order in which they were received.

Councillor Saliba nominated by Councillors Murray and Hamilton

Councillor Moran nominated by Councillors Moran and Marsh

The Executive Manager/Public Officer (as Returning Officer) called for any further nominations.

No further nominations were received

Vote

The vote was then taken by a show of hands.

Saliba (6)

Moran (1)

The Executive Manager/Public Officer declared Councillor Saliba elected as Mayor for the two year term to September 2019.

The Mayor then assumed the Chair for the remainder of the meeting.

5.2 Method of the Election of Deputy Mayor (10921645)

238 RESOLVED: Murray/Cattell

1. That written nominations be called for the Office of Deputy Mayor for the period September 2017 – September 2018.
2. That the method of election of Deputy Mayor be by a show of hands.
3. That thereafter, Council proceed with the election of Deputy Mayor

CARRIED UNANIMOUSLY

Nominations

The Executive Manager/Public Officer read out the nominations for Deputy Mayor in the order in which they were received.

Councillor Marsh nominated by Councillors Moran and Murray

The Executive Manager/Public Officer (as Returning Officer) called for any further nominations and noted that two further nominations lodged earlier in the evening were withdrawn prior to the formal call for nominations.

No further nominations were received

The Executive Manager/Public Officer declared Councillor Marsh elected unopposed as Deputy Mayor for the one year term to September 2018.

5.3 Proposed Ordinary Council Meeting dates (10921643)

239 RESOLVED: Marsh/Murray

That Council continue with the usual practice of generally holding a Council meeting in a 3 week cycle for the next 12 months (to September 2018) and adopt the Council meeting dates as detailed below:

Ordinary Council Meeting dates October 2017 – September 2018			
OCTOBER 10 October 31 October <i>(Labour Day 2 October)</i>	NOVEMBER 21 November	DECEMBER 12 December <i>(LGA Conference 4-6 Dec)</i>	JANUARY 2018 No Meetings
FEBRUARY 6 February 27 February	MARCH 20 March	APRIL 10 April <i>(Easter 30/3-2/4; Anzac Day 25/4)</i>	MAY 1 May 22 May
JUNE 12 June <i>(Queen's B'day 11 June)</i>	JULY 3 July 24 July	AUGUST 14 August	SEPTEMBER 4 September 25 September

CARRIED UNANIMOUSLY

5.4 Election of Delegates to Council Committees and Working Parties and External Committees and Organisations (10921646)

240 RESOLVED: Murray/Cattell

1. That the method of election of Councillors to Council Committees and Outside Committees and Organisations be by a show of hands.
2. That Council appoint delegates to Council Committees, panels, working parties and outside committees and organisations as detailed in this report.
3. That the Mayor is confirmed as an ex-officio delegate to all Council Advisory Committees and Working Parties.
4. That the Passive Open Space Working Party be dissolved as it is no longer required, and that it be removed from the list of committees and working parties and no delegates be appointed.

CARRIED UNANIMOUSLY

COUNCIL ADVISORY COMMITTEES

AUSTRALIA DAY COMMITTEE

Delegates:

Mayor Councillor Marianne Saliba
Councillor Moira Hamilton
Councillor Robert Petreski
Councillor Peter Moran

Alternate Delegate:

Nil

SHELLHARBOUR ABORIGINAL ADVISORY COMMITTEE

Delegates:

Mayor Councillor Marianne Saliba
Councillor Nathan Cattell
Councillor Robert Petreski
Councillor Peter Moran

Alternate Delegate

Deputy Mayor Councillor Kellie Marsh

SHELLHARBOUR CITY COUNCIL

Extraordinary Council Meeting – 26 September 2017

DISABILITY ACCESS AND INCLUSION ADVISORY COMMITTEE

The following nominations were received for the Councillor Delegates:

Mayor Councillor Marianne Saliba
Councillor Moira Hamilton
Councillor Peter Moran

Vote

Saliba (7)

Hamilton (5)

Moran (2)

Delegates:

Mayor Councillor Marianne Saliba
Councillor Moira Hamilton

Alternate Delegate:

Nil

ILLAWARRA REGIONAL AIRPORT MANAGEMENT ADVISORY COMMITTEE

The following nominations were received for the Councillor Alternate Delegate:

Mayor Councillor Marianne Saliba
Councillor Peter Moran

Vote

Saliba (5)

Moran (2)

Council Delegates:

Councillor John Murray (Mayor's delegate)
General Manager (or delegate)

Alternate Mayor's Delegate:

Mayor Councillor Marianne Saliba

COUNCIL GOVERNANCE PANELS

SHELLHARBOUR CITY COUNCIL GOVERNANCE, RISK & AUDIT COMMITTEE

Council Delegates:

Mayor Councillor Marianne Saliba (ex-officio as observer only)

Councillor Nathan Cattell

Councillor Peter Moran

GENERAL MANAGER'S PERFORMANCE REVIEW PANEL

The following nominations were received for the Councillor Delegate:

Councillor John Murray

Councillor Peter Moran

Vote

Murray (5)

Moran (2)

Council Delegates:

Mayor Councillor Marianne Saliba

Deputy Mayor Councillor Marsh

Councillor John Murray

Councillor (chosen by the General Manager)

CONDUCT REVIEW COMMITTEE

Council Delegates:

Mayor (Councillor Marianne Saliba)

General Manager

MISCELLANEOUS COUNCIL COMMITTEES EXTERNAL

SHELLHARBOUR TRAFFIC COMMITTEE

Council Delegate:

Deputy Mayor Councillor Marsh

Alternate Delegate:

Councillor Peter Moran

CDAC – COUNCIL DEVELOPMENT ADVISORY COMMITTEE

Delegate

Deputy Mayor Councillor Marsh

Alternate Delegate

Councillor Peter Moran

ELLIOTT LAKE - LITTLE LAKE FLOODPLAIN RISK MANAGEMENT COMMITTEE

Council Delegates:

Mayor (ex-officio)

Deputy Mayor Councillor Marsh

Alternate Delegate:

Councillor Nathan Cattell

HORSLEY CREEK FLOODPLAIN RISK MANAGEMENT COMMITTEE

Council Delegates:

Mayor (ex-officio)

Councillor Peter Moran

Alternate Delegate:

Councillor Moira Hamilton

MACQUARIE RIVULET FLOODPLAIN RISK MANAGEMENT COMMITTEE

Council Delegates:

Mayor (ex-officio)

Councillor Peter Moran

Alternate Delegate:

Deputy Mayor Councillor Kellie Marsh

OAK FLATS / MT WARRIGAL / LAKE ILLAWARRA FLOODPLAIN RISK MANAGEMENT COMMITTEE

Council Delegates:

Mayor (ex-officio)

Councillor Peter Moran

Alternate Delegate:

Deputy Mayor Councillor Kellie Marsh

CivicRisk WEST / CivicRisk MUTUAL BOARD(S)

Council Delegates:

Mayor (Councillor Marianne Saliba)
General Manager (or delegate)

Alternate Representative:

Councillor John Murray

WORKING PARTIES

SPORTS & RECREATION WORKING PARTY

Council Delegates:

Councillor John Murray
Councillor Robert Petreski
Councillor Nathan Cattell

AQUATIC FACILITIES WORKING PARTY

Council Delegates:

Mayor Councillor Marianne Saliba
Deputy Mayor Councillor Kellie Marsh
Councillor Moira Hamilton
Councillor Peter Moran

ILLAWARRA REGIONAL AIRPORT OPERATIONS WORKING PARTY

Council Delegates:

Mayor Councillor Marianne Saliba
Deputy Mayor Councillor Kellie Marsh
Councillor John Murray
Councillor Nathan Cattell

FINANCIAL ASSISTANCE WORKING PARTY

Council Delegates:

All Councillors

SHELLHARBOUR CIVIC CENTRE - PROJECT CONTROL GROUP

Council Delegates:

Mayor Councillor Marianne Saliba
Councillor John Murray
Councillor Peter Moran

SHELL COVE ADVISORY GROUP

Council Delegates:

Councillor John Murray
Councillor Robert Petreski
Councillor Peter Moran

Alternate Delegate:

Deputy Mayor Councillor Kellie Marsh

THE LINKS - PROJECT CONTROL GROUP

Council Delegates:

Mayor Councillor Marianne Saliba
Deputy Mayor Councillor Marsh
Councillor John Murray

DUNMORE RESOURCE RECOVERY REDEVELOPMENT - PROJECT CONTROL GROUP

Council Delegates:

Mayor Councillor Marianne Saliba
Councillor John Murray
Councillor Peter Moran

PASSIVE OPEN SPACE WORKING PARTY

Note: This Working Party was dissolved by resolution earlier at this meeting.

DELEGATES TO OUTSIDE COMMITTEES AND ORGANISATIONS

TOURISM SHELLHARBOUR MANAGEMENT BOARD

Council Delegates:

Mayor Councillor Marianne Saliba
General Manager (or his representative)

Alternate Delegate:

Councillor Nathan Cattell

ILLAWARRA BUSHFIRE MANAGEMENT COMMITTEE

Council Delegate:

Councillor Nathan Cattell

Alternate Delegate:

Mayor Councillor Marianne Saliba

ILLAWARRA ZONE RURAL FIRE SERVICE LIAISON COMMITTEE - SERVICE LEVEL AGREEMENT

Council Delegate:

Councillor Nathan Cattell

Alternate Delegate:

Deputy Mayor Councillor Kellie Marsh

ILLAWARRA REGIONAL INFORMATION SERVICE (IRIS) MANAGEMENT BOARD

Council Delegate:

Councillor John Murray

Alternate Delegate:

Mayor Councillor Marianne Saliba

SHELLHARBOUR CITY SPORTS ASSISTANCE FUND MANAGEMENT COMMITTEE

Council Delegates:

Deputy Mayor Councillor Kellie Marsh

Councillor Robert Petreski

Councillor John Murray

ILLAWARRA SHOALHAVEN JOINT ORGANISATION (ISJO)

Council Delegates:

Mayor (Councillor Marianne Saliba)

Councillor John Murray

HEALTHY CITIES ILLAWARRA MANAGEMENT COMMITTEE

Council Delegates:

Mayor Councillor Marianne Saliba

Alternate Delegate:

Deputy Mayor Councillor Kellie Marsh

ILLAWARRA DISTRICT NOXIOUS WEEDS AUTHORITY

Council Delegate:

Councillor Nathan Cattell

SOUTHERN JOINT REGIONAL PLANNING PANEL

The following nominations were received for the Councillor Alternate Delegate:

Councillor John Murray
Councillor Peter Moran

Vote

Murray (5)

Moran (2)

Council Delegate:

Mayor (Councillor Marianne Saliba)

Alternate Delegate:

Councillor John Murray

SOUTH EAST AUSTRALIAN TRANSPORT STRATEGY EXECUTIVE COMMITTEE

Council Delegate:

Mayor Councillor Marianne Saliba

Alternate Delegate:

Councillor Moira Hamilton

NSW PUBLIC LIBRARIES ASSOCIATION (NSWPLA)

Council Delegate:

Councillor Peter Moran

Alternate Delegate:

Deputy Mayor Councillor Kellie Marsh

LAKE ILLAWARRA ESTUARY MANAGEMENT COMMITTEE

Council Delegate:

Mayor Councillor Marianne Saliba
Councillor Robert Petreski
Councillor Peter Moran

Alternate Delegate:

Deputy Mayor Councillor Kellie Marsh

MINISTERIAL APPOINTMENTS

REGIONAL DEVELOPMENT AUSTRALIA (ILLAWARRA)

Council Delegates:

General Manager

WCC Representative

KMC Representative

(No councillor delegate needed to this committee)

MAYORAL APPOINTMENT

ILLAWARRA ACADEMY OF SPORT

Council Delegate:

Mayor (or Mayor's representative Brian Weir)

RESOLVED: Murray/Marsh

That the election of Delegates to Council Committees and Working Parties and External Committees and Organisations be confirmed.

CARRIED UNANIMOUSLY

5.5 Draft Councillor Expenses and Facilities Policy (10921647)

241 RESOLVED: Murray/Cattell

1. That Council endorse the Draft Councillor Expenses and Facilities Policy to be placed on public exhibition for a period of 28 days calling for submissions.
2. That if any relevant submissions are received as a result of public exhibition, or if there are substantial post public exhibition changes proposed for any other reasons, a report be submitted to Council for consideration detailing the public exhibition outcomes and with further recommendations regarding adoption.
3. That if there are no relevant submissions received as a result of the public exhibition, or there are no substantial post public exhibition changes proposed for any other reasons, Council adopt the Draft Councillor Expenses and Facilities Policy as attached to this report.

CARRIED: 6/1

FOR VOTE - Cr Cattell, Cr Hamilton, Cr Marsh, Cr Murray, Cr Petreski, Cr Saliba
AGAINST VOTE - Cr Moran

5.6 Code of Meeting Practice and Council and Corporate Meetings - Minutes Policy (10935201)

MOTION: Murray/Petreski

That Council adopt the Code of Meeting Practice Version 23 and Council and the Corporate Meetings – Minutes Policy as attached to this report.

Councillor Moran proposed the following amendment to the Motion, which was not accepted by the Mover:

That Council adopt the Code of Meeting Practice Version 23 and Council and the Corporate Meetings – Minutes Policy as attached to this report with the following addition to the Code of Meeting Practice:

1. That a new clause 9.12.6 state as follows:

Once a Councillor seconds a motion and debate has started, that Councillor cannot withdraw their seconding of the motion.

2. That the existing clause 9.12.6 be renumbered to 9.12.7 and all subsequent 9.12 clause numbering be amended accordingly.

242 The MOTION on being PUT to the Meeting was CARRIED 5/2

FOR VOTE - Cr Cattell, Cr Hamilton, Cr Murray, Cr Petreski, Cr Saliba
AGAINST VOTE - Cr Marsh, Cr Moran

5.7 Councillor Operational Policies (10935346)

MOTION: Murray/Hamilton

That Council receive and note the following Councillor Operational Policies:

1. Code of Conduct and Procedures for the administration of the Code of Conduct
2. Positive Working Relationships and Acceptable Workplace Behaviour Policy
3. Councillor Access to Information, Staff and Premises Policy
4. Media Policy
5. Social Media Policy for Councillors, Committees and Working Party Members Policy
6. Records Management for Councillors Policy
7. Councillor Information Technology Acceptable Usage Policy

SHELLHARBOUR CITY COUNCIL

Extraordinary Council Meeting – 26 September 2017

Councillor Moran proposed the following amendment to the Motion, which was not accepted by the Mover:

That point 1 of the recommendation be deleted and the subsequent points be renumbered accordingly.

243 The MOTION on being PUT to the meeting was CARRIED 5/2

FOR VOTE - Cr Cattell, Cr Hamilton, Cr Marsh, Cr Murray, Cr Petreski, Cr Saliba

AGAINST VOTE - Cr Moran, Cr Marsh

The Mayor congratulated all Councillors elected and acknowledged all candidates at the Local Government Elections on 9 September 2017.

Meeting closed 7.15 pm