

SHELLHARBOUR AND ALBION PARK CEMETERY HEADSTONE SECTION

No headstone may be erected within Shellharbour Cemetery or Albion Park Cemetery until:

- a. An approved Monumental Mason with appropriate insurances has submitted an 'Application to Carry Out Work in Council Cemeteries' with details of dimensions of the proposed monument construction and details of the material to be used.
- b. Payment in full of relative headstone/monument construction fees is received and approval has been granted for the erection of the monument by Shellharbour City Council.
- c. The grave is pegged by Council staff to indicate the gravesite location and the dimensions of the grave.
- d. No work is to be carried out unless written approval has been issued by Shellharbour City Council.

All headstones must be constructed by a Council approved, licensed Monumental Mason and meet the Australian Standard 4204 -1994. All materials must be of a permanent nature eg. marble, granite, sandstone etc (timber or mortar and bricks are not considered permanent).

Headstone Permit Fees are in accordance with the fees fixed annually by Shellharbour City Council.

Arrangements may be made by the applicant for the deceased, to erect an individual type headstone, provided such headstone meets the specifications of height, type and size as fixed by Council.

Headstone Regulations

1. All headstones to be properly mounted on the horizontal concrete beam as provided.
2. In cases where there is no concrete beam, the construction of the headstone footing must meet Council requirements and Australian Standard 4204 -1994.
3. In existing headstone/monument sections the remainder of the plot must be concreted or covered with a permanent Council approved structure.
4. Any headstone not to exceed total finished height of 800mm above ground level (includes small crosses and figurines etc).
5. Material for headstone to be of a lasting quality and of a permanent nature ie granite or marble of any desired colour.
6. Shape of headstone may be variable ie curved top, square, apex etc.
7. Flower vases, candle holders etc to be incorporated in sub-socket or headstone itself.
8. Graves shall not be enclosed with any railings or kerbings of any kind.
9. No tree, shrub or plant of any kind shall be placed or planted on any grave.
10. Two adults may be interred in each grave.
11. No containers of any kind shall be placed on any grave and all sites to be kept clean and tidy at all times.
12. Council retains the right to remove objects which contravene these regulations.